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Greenleaf Family Center is seeking a ***Chief Program Officer (CPO)***, a *new* position that will bring all Greenleaf programs and services together under one dedicated leadership position. This new leadership position will support a more cohesive structure for managing programs, providing opportunities to improve the effectiveness and efficiencies of existing programs as well as a solid foundation for building strategies and implementing new programs and services. The CPO, reporting to the CEO, will:

- Lead, manage and support *existing programs*; continuously evaluating their relevance and outcomes, implementing improvements, ensuring appropriate staffing, crafting budgets, and supporting and developing the individual program directors and managers.
- Develop and implement *new programs* in response to community needs and opportunities, including developing strategies, planning, staffing, budgeting, evaluating.
- Be responsible for the establishment and ongoing refinement of *outcomes measures and data collection and for compliance* with regulations and guidelines of applicable governing, licensing, accreditation, and funding entities across the menu of programs and services.
- Increase the awareness and visibility of Greenleaf programs in the community, representing the agency in numerous community collaborations.
- Ensure all programs operate *consistently and ethically within the mission and values* of Greenleaf.
- Operate and promote a *positive work environment* that encourages feedback from staff; supports employee development and advancement; works effectively within the leadership team; and is committed to diversity, equity, inclusion and our community as a whole.

The position is full-time, with benefits. The salary for the position will be based on comparable positions for the experience and skills of the candidate.

**Preferred Candidate Characteristics:**

1. Strong communicator/relationship builder, who will be comfortable and effective in representing the agency to all audiences (community collaborations, donors, etc.)
2. Experience managing different program models, multiple programs simultaneously.
3. Experience in developing, tracking, and analyzing program outcomes, and in meeting compliance requirements; improving processes for better outcomes.
4. Experience developing and managing a professional, highly performing staff.
5. Experience in social service program delivery of 10 years or more.

*counseling ... education ... support*

Send resume or questions to Dawn Glenny, CEO, at [CEO@GreenleafCtr.org](mailto:CEO@GreenleafCtr.org)